

**VANESSA BEHAN CRISIS NURSERY**  
**1004 E. 8<sup>th</sup> AVENUE**  
**SPOKANE WA 990202**  
**535-3155**  
**HOUSE PARENT JOB APPLICATION**

Name \_\_\_\_\_  
Last First Middle Initial

Social Security Number \_\_\_\_\_

Address \_\_\_\_\_  
Street City State Zip

Phone (home) \_\_\_\_\_ (work) \_\_\_\_\_

**SHIFT AND DAYS AVAILABLE** (Mark all that apply)

Sun	Mon	Tues	Wed	Thur	Fri	Sat
7a-3p___	7a-3p___	7a-3p___	7a-3p___	7a-3p___	7a-3p___	7a-3p___
3-11p___	3-11p___	3-11p___	3-11p___	3-11p___	3-11p___	3-11p___
11p-7a___	11p-7a___	11p-7a___	11p-7a___	11p-7a___	11p-7a___	11p-7a___

Referred to VBCN by \_\_\_\_\_

**EDUCATION**

School	Location	Graduated	Yes or No	Degree
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\_\_\_\_\_  
(high school or GED)

\_\_\_\_\_  
(college or other continuing education)

\_\_\_\_\_  
(post college)

**Authorized to Work:**

Are you legally authorized to work in the United States? Yes\_\_\_ No\_\_\_

**EMPLOYMENT HISTORY**

PRESENT/LAST EMPLOYER: May we contact your present employer? Yes \_\_\_ No \_\_\_

Company/Organization \_\_\_\_\_ Phone \_\_\_\_\_

Address \_\_\_\_\_  
Street City State Zip

Name and Title of Immediate Supervisor \_\_\_\_\_

Employment Dates (Month & Year) \_\_\_\_\_ Position \_\_\_\_\_

Reason for Leaving \_\_\_\_\_

Starting Salary \_\_\_\_\_ Ending Salary \_\_\_\_\_

Description of duties: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**NEXT PREVIOUS EMPLOYER**

Company/Organization \_\_\_\_\_ Phone \_\_\_\_\_

Address \_\_\_\_\_

Street

City

State

Zip

Name & Title of Immediate Supervisor \_\_\_\_\_

Employment Dates (month & year) From \_\_\_\_\_ To \_\_\_\_\_ Position Title \_\_\_\_\_

Reason for Leaving \_\_\_\_\_

Starting Salary \_\_\_\_\_ Ending Salary \_\_\_\_\_

Description of duties: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**NEXT PREVIOUS EMPLOYER**

Company/Organization \_\_\_\_\_ Phone \_\_\_\_\_

Address \_\_\_\_\_

Street

City

State

Zip

Name & Title of Immediate Supervisor \_\_\_\_\_

Employment Dates (month & year) From \_\_\_\_\_ To \_\_\_\_\_ Position Title \_\_\_\_\_

Reason for Leaving \_\_\_\_\_

Starting Salary \_\_\_\_\_

Ending Salary \_\_\_\_\_

Description of duties: \_\_\_\_\_

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**ADDITIONAL INFORMATION**

Use the space provided below to list any experience not previously listed:

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What experience do you have working with children from birth through age six (please be specific)?

Please list any unique skills or talents you possess for working with young children.

What are your reasons for wanting to work with children?

## REFERENCES

Please list three people, OTHER THAN FRIENDS OR RELATIVES, who you agree we can contact.

1. Name & Relationship \_\_\_\_\_

Phone Number (WORK & HOME) \_\_\_\_\_

2. Name & Relationship \_\_\_\_\_

Phone Number (WORK & HOME) \_\_\_\_\_

3. Name & Relationship \_\_\_\_\_

Phone Number (WORK & HOME) \_\_\_\_\_

## **CRIMINAL DISPOSITION**

Answering "Yes" to the following questions will not necessarily be a bar from employment. However, failure to answer these questions truthfully will result in your rejection as a candidate for employment or in the termination of your employment, if hired.

Do you have any pending criminal charges? Yes \_\_\_ No \_\_\_

Have you ever been convicted of a criminal offense, pleaded no contest to charges, or agreed to enter in a pre-trial diversion or similar program in lieu of a criminal prosecution for any crime other than a minor traffic violation? Yes \_\_\_ No \_\_\_

If yes to any of the above questions, explain in detail and include the date, court, location, sentencing and disposition of the case. Please include information on any pending charges.

## **APPLICANT ACKNOWLEDGEMENT**

A. I understand that Vanessa Behan Crisis Nursery is an Equal Opportunity Employer. Vanessa Behan Crisis Nursery recruits and hires qualified candidates without regard to race, religion, color, sex, sexual orientation, age, national origin, citizenship and veteran or disability status, or any factors prohibited by law and as such affirms in policy and practice to support and promote the concept of equal employment opportunity and affirmative action, in accordance with all applicable federal, state, and municipal laws.

B. I understand that Vanessa Behan Crisis Nursery is committed to providing disabled candidates and employees with reasonable accommodations necessary for the completion of the application process

and for performance of their essential job duties. I understand that if I need an accommodation in the completion of the application process or in the performance of my essential job duties, I should request one from the employment interviewer or the human resources department.

C. I understand that if I am offered a position with the Vanessa Behan Crisis Nursery, the offer will be for employment on an at-will basis; that is, the employment relationship is not guaranteed for any specific period of time and may be ended by the Vanessa Behan Crisis Nursery or me at any time, with or without notice or cause.

D. I hereby give Vanessa Behan Crisis Nursery permission to request the preparation of an investigative consumer report that may include information relating to my criminal record and my character in connection with my application for employment. Should I become employed by Vanessa Behan Crisis Nursery, I hereby give Vanessa Behan Crisis Nursery permission to request the preparation of such an investigative consumer report at any time during my employment. I understand that I have the right to request that Vanessa Behan Crisis Nursery completely and accurately disclose the nature, scope and results of the investigation requested. Such request must be in writing to the Director of Vanessa Behan Crisis Nursery for which I am a candidate. In addition, I also give Vanessa Behan Crisis Nursery permission to investigate my employment history and police record.

E. In accordance with applicable law, I agree to undergo a screening for illegal drugs prior to or during my employment with Vanessa Behan Crisis Nursery in accordance with Vanessa Behan Crisis Nursery's Substance Abuse Policy, if otherwise requested, or as legally required. I understand that a positive test result for illegal drugs or controlled substances will render me ineligible for employment, volunteer work, or internship with Vanessa Behan Crisis Nursery at the time of the positive test result.

F. I authorize Vanessa Behan Crisis Nursery to contact my current and former schools, references, and previous employers to verify the information I have provided in the application and interview process as well as information as to my performance, attendance record, and separation reason and I hereby release Vanessa Behan Crisis Nursery, its officers, directors, employees, insurers, agents, representatives and any such individuals, corporations, or organizations who provide such information from any liability or claims for damages in relation to such contacts.

G. I hereby certify and affirm that all information I have provided as part of this application process, including statements on this application and those made during the interview process are true and correct. I understand that providing any misrepresentation, misinformation, making any omission or otherwise causing any inaccurate to become part of my application record will prohibit my employment and will result in my immediate termination if discovered after my employment.

SIGNATURE \_\_\_\_\_ DATE \_\_\_\_\_